

# **Reno Radio Control Club**

## **Bylaws**

**Effective October 7, 2020**

### **Article I. General**

- A. The name of this organization shall be Reno Radio Control Club, hereinafter referred to as THE CLUB.
- B. THE CLUB shall be based in Reno, Washoe County, Nevada.
- C. THE CLUB shall be incorporated under the laws of Nevada as a not-for-profit corporation.
- D. THE CLUB shall operate as a Charter Club of the ACADEMY OF MODEL AERONAUTICS, INC., hereinafter referred to as THE AMA.
- E. The duration of THE CLUB shall be perpetual.
- F. THE CLUB shall be a non-political, non-partisan, and open to anyone without regard to sex, race, creed, or national origin.

### **Article II. Purpose**

The purpose of Corporation shall be to promote the hobby of building and flying model aircraft by individuals, to develop and maintain programs to sustain the hobby, and develop a spirit of camaraderie among the modeling fraternity. This Corporation is organized for pleasure, recreation, and other non-profitable purposes, substantially all the activities of which are for such purposes. None of the net earnings shall inure to the benefit of any private shareholder or individual.

### **Article III. Membership**

- A. Membership shall be open to any individual interested in building and flying model aircraft and who meets the eligibility requirements.
- B. Eligibility:
  - 1. All members and applicants must hold current membership in THE AMA.
  - 2. If an applicant does not hold an AMA membership, his/her application will not be accepted by THE CLUB until the applicant provides proof of AMA membership.
- C. Classes of Membership:
  - 1. Junior Member—is any member who is 17 years of age or less.
  - 2. Young Adult Member—is any member who is 18, 19, or 20 years of age.
  - 3. Adult Member—is any member who is 21 years of age or older.
- D. Privileges: THE CLUB airfield is only open to use for flying by Club members in good standing. Members of THE CLUB may sponsor non-Club members to fly if the non-members can provide proof of AMA membership or are engaged in a short term Club sponsored training experience. Non-flying visitors are welcome without Club or AMA membership.

- E. Resignation: Any member may resign from THE CLUB by submitting his/her resignation in writing to a member of the Elected Officers. If no date is designated, the resignation will be deemed effective on receipt.
- F. Termination:
  - 1. If any member ceases to have the qualification necessary for membership in THE AMA, his/her membership in THE CLUB shall thereby terminate, subject to reinstatement upon restoration of eligibility.
  - 2. Membership shall be automatically terminated for failure to pay dues or assessments by the required date.
- G. Expulsion: This section provides for enforcement of the Safety Rules that are related to flying activities or any other unacceptable behavior by an individual member or members. Any individual may be expelled from membership of the Club by a two-thirds (2/3) majority vote of the membership if, in the Elected Officers' determination, such individual willfully commits any act or omission which is a violation of any of the terms of these Bylaws, or the Rules of THE AMA, or which is detrimental to THE CLUB, THE AMA, or to model aviation.
- H. Reinstatement: Membership in THE CLUB may be reinstated by submitting a new application and upon a two thirds (2/3) majority affirmative vote of the Elected Officers.

#### **Article IV. Dues and Assessments**

- A. Dues:
  - 1. The amount of the annual dues to be paid by Adult Members to THE CLUB shall be determined by the Elected Officers and approved by a majority vote of the members. At the time of this writing, the Adult Membership annual dues are \$100. Dues are non-refundable, except under extraordinary circumstances, which will be determined by the Elected Officers on a case-by-case basis. Dues are to be paid on or before THE CLUB's regular December meeting.
    - a. The annual dues for a Young Adult Member shall be \$20.00 which will be waived if the Young Adult Member's parent/guardian is a member in good standing of THE CLUB.
    - b. The annual dues for a Junior Member shall be \$5.00 which will be waived if the Junior Member's parent/guardian is a member in good standing of THE CLUB.
  - 2. A member will be considered in arrears if his/her annual dues are not received by the close of business at the February meeting. Any member wishing to reinstate his/her membership after the February meeting will be considered a new member.
- B. Assessments:
  - 1. No assessment may be levied on membership unless it is approved by a vote of two-thirds (2/3) majority of the members present at the regularly scheduled meeting, and the members have been given prior notice in THE CLUB newsletter along with an explanation of the assessment.
  - 2. New adult members shall be assessed an administrative fee (over and above the first year's dues) of \$25.00 to be paid upon joining THE CLUB.

#### **Article V. Governing Body**

- A. Officers: The Elected Officers (also known as The Board of Directors) of THE CLUB shall be the President, Vice-President, Secretary, and Treasurer. Officers appointed by the President shall be Newsletter Editor, Safety Officer, Activities Director, and Committee Chairpersons.
- B. Duties:

1. **President:** The President shall preside at all regular and special meetings, and shall act as the official spokesperson in all matters pertaining to THE CLUB. The President shall have the power to call special meetings, to establish committees, and to appoint or remove committee chairpersons. The President shall cosign all leases, mortgages, deeds, and other written instruments dealing with Club activities. The President is authorized to spend up to \$500.00 for normal Club operating expenses.
2. **Vice President:** The Vice-President shall act for the President when he or she is unable to serve, shall monitor all committees, and shall maintain an accurate record, including location of all Club assets.
3. **Secretary:** The Secretary shall keep written minutes of all Club meetings, record all votes and business conducted and shall make these available to all Club members at regular intervals as determined by THE CLUB. The Secretary shall handle all correspondence on behalf of THE CLUB that is not specifically handled by another Club Officer. The Secretary shall be responsible for maintaining THE CLUB's AMA Charter, Bylaws, current roster, and insurance certificates for THE CLUB's activities. The Secretary shall notify all members of all meetings and events. The Office of Secretary may be combined with the Office of Treasurer.
4. **Treasurer:** The Treasurer shall collect all moneys due and deposit them in financial accounts maintained by THE CLUB, shall pay by check all bills incurred by THE CLUB either authorized by the President or approved by the membership. The Treasurer shall keep an accounting of all income and expenditures, shall make a report at each monthly meeting, and on reasonable notice shall make the records available for inspection by any member or Club Officer. The Treasurer will work with THE CLUB Secretary to ensure that all dues and assessments are paid in a timely manner. The Treasurer will cosign all leases, mortgages, deeds, and other appropriate written instruments. The Office of Treasurer may be combined with the Office of Secretary.
5. **Newsletter Editor:** The Newsletter Editor is responsible for the writing, editing, publication, and distribution of the monthly Club newsletter. The Editor will coordinate with the Secretary and Treasurer to ensure an accurate distribution list. The newsletter may be distributed via email or U.S. Post. The Editor also assists in distributing important Club communications, event announcements, and meeting reminders. The Editor shall ensure that the materials in the newsletter and other communications support the purpose of The Club.
6. **Safety Officer:** The Safety Officer shall be the Chairperson of the Safety Committee. The Safety Officer shall be responsible for Club safety education and processing applicable Club, AMA, FAA, and FCC safety requirements.
7. **Activities Director:** The Activities Director shall be responsible for establishing a schedule of events for the year. Though not required to conduct Club events, the Activities Director is responsible for coordinating the events schedule to prevent scheduling conflicts. The Activities Director shall advise the membership of all modeling events occurring in the area and will coordinate with other AMA Clubs when necessary. AMA sanctioned events, contests, fly-ins, demonstrations, or other flying events will be supervised by an AMA Contest Director.
8. **Committee Chairpersons:** A Committee Chairperson is responsible for the completion of the duties or tasks assigned to the committee. The Chairperson will report the progress of the committee to the Vice president on a mutually agreed schedule. The Committee Chairperson may enlist the aid of other Club members to assist in completing the assignment.

C. **Term of Office:**

1. All Elected Officers, Safety Officer, and Activities Director shall serve for one (1) calendar year and take office the first day of the month following their election.
2. Committee Chairpersons shall serve for the duration of the Committee.

3. An Officer may be removed from office for cause by a two-thirds (2/3) majority vote of the membership at a regular meeting. Prior notice of the vote to be published in THE CLUB newsletter.

D. Vacancies:

1. Any officer or Committee Chairman may resign by giving written notice to the President or Secretary stating when the resignation is effective. If no date is given, the resignation will be deemed effective on receipt.
2. If the Presidential Office is vacated, the Vice President will immediately assume the Presidency and a new Vice President will be elected at the next regular meeting.
3. If any Office other than the Presidency is vacated, the Office will be filled by Presidential appointment.

#### **Article VI. Meetings**

- A. THE CLUB will meet on the first Wednesday of the month at a time and place selected by the Elected Officers and approved by the membership.
- B. The meeting shall be conducted according to Robert's Rules of Order, but not conflicting with these Bylaws. The format of the meeting shall be outlined by the President. No business may be conducted unless a quorum is present. A quorum is defined as twenty five percent (25%) of Club membership.
- C. Special Meetings:
  1. The President may call a special meeting on five (5) day written notice to the membership stating the purpose of the meeting.
  2. The membership can request a special meeting by submitting a petition signed by twenty five percent (25%) of the membership. The petition must state the purpose of the meeting. A quorum must be present to conduct business.

#### **Article VII. Elections**

- A. The election of Club Officers will be held as the last order of business at the regularly scheduled December meeting.
- B. Nominations:
  1. During the regularly scheduled September meeting, the President shall appoint a member who is not currently an Elected Officer as Chairperson of the Nominating Committee.
  2. During the regularly scheduled October meeting, the membership will submit their suggestions for Club Officers for the ensuing year.
  3. The nominating Committee will present the slate of candidates at the November meeting.
  4. Prior to the balloting at the December meeting, nominations will be accepted from the floor.
- C. Voting for Officers:
  1. Balloting shall be by secret ballot when there are two or more nominations for the same office; except proxies must be signed. If there is only one nomination for an office, voting may be done verbally or by a show of hands.

2. Proxies must be received by the Chairman of the Nominating Committee or the designated recipient prior to the December meeting. The proxies are to remain sealed and opened by the Nominating Committee at the December meeting.
3. The winner of the election shall be the person receiving the most votes including proxies. In the event of a tie, the members present, with proxies included, at the December meeting will be polled by secret ballot until the tie is broken.

#### **Article VIII. Dissolution**

- A. The Corporation of THE CLUB may be dissolved by a two-thirds (2/3) majority affirmative vote in writing of the membership.
- B. Upon dissolution of the Corporation, the Elected Officers shall liquidate the assets in accordance with the applicable requirements of the Internal Revenue Code for a 501 (c)(3) corporation, applicable Nevada requirements for a not-for-profit corporation, or as directed by competent authority having jurisdiction.

#### **Article IX. Record Keeping**

All Club records and documents shall be passed on to the new Officers when they are elected. Critical documents such as Bylaws, Articles of Incorporation, lease agreements, disciplinary actions, etc. shall be kept indefinitely. Financial records shall be kept a minimum of ten years. Event reports, contest results, newsletters, etc. may be disposed of after three years.

#### **Article X. Committees**

- A. Standing or Long Term Committees shall continue until dissolved by the President. In the event the Chairperson resigns from the position, a new Chairperson will be appointed by the President. If a member resigns from the committee, the Chairman may, at his/her option, seek a new committee member.
- B. A Special Committee shall continue until the assigned task is completed, at which time it shall be automatically dissolved.
- C. The Safety Committee will consist of the Safety Officer, the Board of Directors, and one at large member appointed by the membership.

#### **Article XI. Voting**

- A. Each Club member in good standing is entitled to one (1) vote.
- B. Unless specified elsewhere, voting may be done verbally or by a show of hands.
- C. Unless specified elsewhere, the results of a vote shall be determined by a simple majority which is defined as 51% (or 50% plus 1) of the members present at the meeting.

#### **Article XII. Grievance Procedure**

- A. Intentional failure to comply with any AMA or Club rule or regulation may result in the suspension of flying privileges or expulsion from THE CLUB.
- B. All members are responsible for monitoring safe operational practices. Infractions of AMA or Club rules should first be handled on an informal basis with the offender. If the condition or practice that lead to the complaint continues, then the complainant should notify the Safety Committee in writing (include date, time, description of the nature of the violation, and signatures of the complainant and witnesses). All complaints against the offending Club member must be witnessed by at least 2 members of THE CLUB.

- C. The offender will be notified of the complaint in writing. At his/her option, the offender may appear before the Safety Committee to present a rebuttal.
- D. If the complaint is deemed valid, the following disciplinary actions will be taken:
1. First Offense: The offender will be given a written warning.
  2. Second Offense within a 12 month period: A 30 day suspension of flying privileges with written notice to the offender and publication of the disciplinary action published in the Club's newsletter.
  3. Third Offense within an 18 month period: Expulsion from the Club for such period of time to be determined by the Safety Committee and approved by a two-thirds (2/3) majority of the members present at a regularly scheduled meeting. Written confirmation to be given to the offender with a copy to AMA Headquarters. A notice of the disciplinary action will also be published in THE CLUB newsletter. The offender may reapply for membership in THE CLUB at the end of the period of expulsion.
  4. If the offender directs any retaliatory action against the person or persons filing the complaint, the offender will be subject to immediate expulsion from THE CLUB. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Elected Officers. The offender may not reapply for membership in THE CLUB.

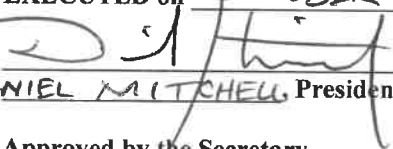
#### **Article XIII. Bylaws Amendments**

- A. These Bylaws may only be amended by a two-thirds (2/3) majority affirmative vote of the members present (or by proxy) at a regularly scheduled meeting or a special meeting called for the purpose of amending the bylaws.
- B. All proposed amendments should be submitted to the Elected Officers for their consideration and recommendation prior to written notification to the membership.
- C. All proposed amendments must be submitted, by the Elected Officers, in writing to all members 30 days prior to any vote being taken. All members must be notified of the date of the discussion meeting. All amendments must be formally read aloud during at least one regular meeting.

#### **CERTIFICATE OF PRESIDENT**

I certify that I am the duly elected and acting President of **RENO RADIO CONTROL CLUB**, a Nevada nonprofit corporation, that the above bylaws, consisting of six (6) pages, are the bylaws of said corporation as adopted by the 2/3 vote of the members of the corporation and that they have not been repealed, amended, or modified.

EXECUTED on OCTOBER 7<sup>TH</sup>, 2020.

  
DANIEL MITCHELL, President

Approved by the Secretary

  
David W. Mitchell